

## 6 May 2024 City Council Meeting Minutes

The St. Charles City Council met at City Hall on Monday, 5/6/2024, for a regular meeting. Mayor Dennis Smith called the meeting to order at 6:34 PM.

Council members Whitney Hutton, Tom Blomme, and Travis Brockett were present along with 8 guests. Council members Megan Allison and Dan Kozak were absent.

Approval of Agenda: A motion was made by Whitney Hutton/Tom Blomme to amend the agenda and add Resolution 5B-2024 Hayden Plat of Survey to the agenda. Voice vote passed unanimously.

Approval of Minutes for Council Meetings 4/8/2024 and 4/22/2024: Motion made by Travis Brockett/Whitney Hutton to approve the minutes. Voice vote passed unanimously.

Approval of April Treasurer and Budget Reports: Motion made by Tom Blomme/Travis Brockett to approve the treasurer and budget reports for April. Voice vote passed unanimously.

Approval of May Bills: Motion made by Tom Blomme/Travis Brockett to approve the May bills. Voice vote passed unanimously.

Sheriff's Report: During April there were 33.87 patrol hours, 9 calls, and 4 traffic stops in St. Charles.

### City Boards/Committees:

- Sewer Report: The April sewer report was submitted to the City.
- Maintenance Report: Motion by Whitney Hutton/Travis Brockett to purchase 4 class 3 barricades for various city uses. Voice vote was unanimous. Marilyn Evans will receive compensation for mowing in the City while the Council fills the new Public Works position.
- Fire/Rescue Department: Rick Schaffer presented the April minutes. The Fire Department has been adding several new volunteers. Transport calls are continuing to increase.
- Library Board: Margaret Blair presented the April minutes. Motion by Whitney Hutton/Tom Blomme to approve Kendall Schaffer as a new member of the Library Board.
- Tourism: May Seibert updated the Council on many new projects and developments at The Gateway Event and Welcome Center. The patching and painting have been finished and look great. The Tourism Board has applied for a grant to refinish the bathroom at The Gateway. The Welcome Center portion of the building will be open May 23<sup>rd</sup> through Covered Bridge Festival. The hours of operation will be 11 AM-3 PM Thursday through Saturday and 12 PM-3 PM on Sundays. Volunteers are needed to extend these hours.
- Emergency Management: The April report was submitted.
- Clerks Report: The 7<sup>th</sup> Grade Class at Interstate 35 Schools will be volunteering in St. Charles on May 20<sup>th</sup>. A list of projects is being discussed. Supplies will be purchased by the City. City Hall may be closed on Thursday, May 16<sup>th</sup>.

Resolution 5A-2024 Plat of Survey Timber Creek Estates: Motion by Tom Blomme/Whitney Hutton to approve the Plat of Survey as submitted for Timber Creek Estates located within a two mile radius of the City of St. Charles. R/C vote was unanimous.

Resolution 5B-2024 Plat of Survey for Carroll D Hayden Revocable Trust: Motion by Whitney Hutton/Travis Brockett to approve the Plat of Survey for Carroll D Hayden Revocable Trust located within a two mile radius of the City of St. Charles. R/C vote was unanimous.

Ordinance 229 Amending Code 122 by adding Chapter 122A to assist with the RAGBRAI Event: Motion by Travis Brockett/Tom Blomme to approve Ordinance 229 to assist with RAGBRAI on July 24, 2024. R/C vote was unanimous.

Motion by Whitney Hutton/Tom Blomme to approve Ordinance 229 be approved with the First and Final Reading of the Ordinance. Voice vote was unanimous. A copy of the Ordinance is available at City Hall.

Opportunity and Complaint Forms: An update was submitted for a property located on Cherry Street. A nuisance letter concerning mowing and a dangerous dwelling was sent.

RAGBRAI: The theme for the event in St. Charles will be “St. Charles RAGBRAI 2024 Beep Beep”. There will be a town meeting on May 14<sup>th</sup> at Old Settlers Park to give the community updates concerning the event.

Public Forum: No public asked to speak.

Old Business: No old business

New Business: No new business

Motion made by Whitney Hutton to adjourn the meeting at 8:21 pm.

The next City Council meeting will be on June 3, 2024, at City Hall.

Dennis Smith, Mayor

Attest: Tracy Kozak, City Clerk

Posted at: City Hall, Post Office, Montross, and Library