

### 3 June 2024 City Council Meeting Minutes

The St. Charles City Council met at City Hall on Monday, 6/3/2024, for a regular meeting. Mayor Dennis Smith called the meeting to order at 6:32 PM.

Council members Whitney Hutton, Tom Blomme, Travis Brockett, Dan Kozak, and Megan Allison were present along with 6 guests.

Approval of Agenda: A motion was made by Whitney Hutton/Travis Brockett to approve the agenda. Voice vote passed unanimously.

Approval of Minutes for Council Meetings 5/6/2024: Motion made by Travis Brockett/Dan Kozak to approve the minutes. Voice vote passed unanimously.

Approval of May Treasurer and Budget Reports: Motion made by Dan Kozak/Megan Allison to approve the treasurer and budget reports for May. Voice vote passed unanimously.

Approval of June Bills: Motion made by Megan Allison/Tom Blomme to approve the June bills including a bill submitted late for tree trimming. Voice vote passed unanimously.

Sheriff's Report: During May there were 33.7 patrol hours, 7 calls, and 20 traffic stops in St. Charles.

#### City Boards/Committees:

- Sewer Report: The May sewer report was submitted to the City. A leak has been repaired. With the heavy rains, the flow has been up.
- Maintenance Report: The black city truck will need to be repaired.
- Fire/Rescue Department: Rick Schaffer was present. The Fire Department will be purchasing a used truck to replace a 1989 truck they have sold. Funds from the sale of the old truck will be used to make the purchase.
- Library Board: Margaret Blair presented the May minutes and gave updates on the library summer programs.
- Tourism: The City was asked to look at a few repair and maintenance items at The Gateway.
- Old Settlers: A request for road closures was submitted during the Old Settlers Celebrations. A resolution will be included in the July Council meeting to approve the closures.
- Emergency Management: Dio discussed RAGBRAI and Hinterland. Madison County Supervisors would need to be contacted if the county highway in front of the Hinterland grounds is to have reduced speeds during the event.
- Clerks Report: The clerk suggested changing the date of the monthly council meeting from the first Monday of the month to the second Monday to allow time for all bills to reach the City for approval. The Council agreed to the change and an amendment to the Ordinance will be prepared.

Resolution 6A-2024 A Resolution approving the hiring of Public Works Staff: Motion by Megan Allison/ Whitney Hutton to approve the hiring of Cole Dickinson to Public Works. R/C vote was unanimous.

Ordinance 230 Amending Code 122 Peddler, Solicitors, and Transient Merchants Review: The Council will continue to review the proposed Ordinance change for the July 8<sup>th</sup> Council meeting.

Tree Removal: Motion by Tom Blomme/Megan Allison to approve Precision Tree Removal to remove two dead trees in the city right of way. Voice vote was unanimous.

Storm Drainage and Jetting: All storm drains will be inspected and a list will be put together of what needs to be vacuumed or jetted.

Opportunity and Complaint Forms: The City Attorney will be contacted concerning a dilapidated house. All remaining tree debris is to be cleaned up and removed from properties. Public Works has collected and disposed of debris not needing cut.

RAGBRAI: The Pre-ride and road inspection will be in St. Charles on the morning of June 5<sup>th</sup>.

Public Forum: No public asked to speak.

Old Business: No old business

New Business: No new business

Motion made by Dan Kozak to adjourn the meeting at 8:59 pm.

The next City Council meeting will be on July 8, 2024, at City Hall.

Dennis Smith, Mayor

Attest: Tracy Kozak, City Clerk

Posted at: City Hall, Post Office, Montross, and Library