

6 December 2022 City Council Meeting Minutes

The St. Charles City Council met at City Hall on Monday, 12/6/2022, for a regular meeting. Mayor Dennis Smith called the meeting to order at 6:06 PM.

Council members Megan Allison, Tom Blomme, Dan Kozak, Lois Stanley, and Whitney Hutton were present. Three guests were also in attendance.

Approval of Agenda: A motion was made by Megan Allison/Tom Blomme to approve the agenda. Voice vote passed unanimously.

Madison County Emergency Management Hinterland Discussion: Diogenes Ayala discussed the previous year's Hinterland and his involvement in the upcoming Hinterland.

Approval of Minutes for Council Meeting from 10/3/2022: Motion made by Megan Allison/Tom Blomme to approve the minutes. Voice vote passed unanimously.

Approval of November Treasurer and Budget Reports: Motion made by Tom Blomme/Dan Kozak to approve the treasurer and budget reports for November. Voice vote passed unanimously.

Approval of December Bills: Motion made by Tom Blomme/Megan Allison to approve the December bills. Voice vote passed unanimously.

Sheriff's Report: During September there were 59 patrol hours, 5 calls, and 6 traffic stops.

City Boards/Committees:

- Sewer Report: Rhonda Guy submitted the November report. No issues to report.
- Fire/Rescue Department: Rick Schaffer presented the November minutes.
- Library Board: The November Library minutes were submitted.
- Welcome Center: The City of St. Charles will advertise for a Tourism Board to oversee the Welcome Center building and usage. In the meantime, the City Council has chosen to enact some policies concerning Welcome Center usage until a Tourism Board is in place. The Council would like to have a Rental Agreement put in place along with a usage fee to be collected. A cleaning checklist will be implemented and a deposit will be collected at the time of the rental to be returned upon the checklist being completed. The Council stated that Public Works and other City resources are not to be used for privately rented events. Promotion of events held at the Welcome Center can be added to Welcome Center Facebook page by contacting City Hall. The final decision on the promotion will be made by the City of St. Charles.
- Clerk's Report: City Hall will be closed during the morning hours of December 14th. City Hall will be open limited hours during the week between Christmas and New Year. Voicemails and Emails will be checked during that time.

Set Budget Meeting Dates for FY24: Dates were set for Saturday, January 7th from 9-11 AM and Wednesday, January 11th from 6:30-8 PM.

Opportunity Forms and Nuisance Updates: Motion by Megan Allison/Dan Kozak to discontinue sewer billing for 410 N Cross Street. The sewer line was capped when it was put near the property line and has never been tapped and run onto the property for usage. Nay, Lois Stanley. Voice Vote passed 4 to 1. Motion approved. Highland and Vine Area will be reviewed.

Street Maintenance: Quotes are not in yet for the planned repairs. A conversation was held concerning options for Market Street between S. Lumber and S. Cross Streets.

Mobile Radar Unit: A bid for a City owned mobile radar unit was submitted per the Council's request. The IDOT will be contacted to possibly rent a unit. The discussion was tabled until all information is gathered.

Public Forum: No public asked to speak.

Old Business: none

New Business: none

A motion was made by Megan Allison to adjourn the meeting at 8:35 pm.

The next City Council meeting will be Monday January 9, 2022, starting at 6:30 pm at City Hall.

Dennis Smith, Mayor

Attest: Tracy Kozak, City Clerk

Posted at: City Hall, Post Office, Montross, and Library