

**St. Charles City Council Meeting
May 12, 2025**

The St. Charles City Council met in regular session on May 12, 2025, at 6:30 p.m. at St. Charles City Hall. Mayor Smith called the meeting to order at 6:33 p.m. with the following Council present: Brockett, Hutton, Blomme, Allison, and Kozak. Also present: Library Director Margaret Blair, Gateway and Old Settlers Director Seibert, Fire Chief Rick Schaffer, Emergency Management Director Mitch Johnson, and thirteen guests.

1. APPROVAL OF AGENDA

Motion by Allison, second by Brockett, to approve agenda. Roll: Ayes – unanimous. Motion passes.

2. CONSENT AGENDA:

- a. Council meeting minutes for 4-14-2025
- b. Treasurer's Report for April 2025
- c. Claims and Receipts Report for May 2025
- d. Approval of Liquor License for Tiger Lily Cafe

Motion by Brockett, second by Blomme, to approve consent agenda. Roll: Ayes – unanimous. Motion passes.

3. SHERIFF'S REPORT

There were 52.45 patrol hours, 26 traffic stops, and 7 calls during April. Emergency Management Director gave an update on his schedule and training.

4. SCULPTURE COMMITTEE

Becky Knight and Dawn Vetter updated the Council concerning the Heart of Iowa Sculpture for Imes Bridge Park. They received a grant from the Greater Madison County Community Foundation. No action taken.

5. PUBLIC FORUM

Residents living within the city limits along North Cross Street expressed concern over the condition of the gravel road and the amount of dust created. The Council said they would look into repairing the hump where the pavement meets the gravel. Plans for asphalt will be considered in the future. No action taken.

6. DEPARTMENT REPORTS

- a. Sewer – April's sewer report was submitted.
- b. Public Works – Councilman Allison asked to have the City Hall door turned to open from the outside. Mayor Smith will purchase new faucets for the City Park. Iowa contracting submitted a quote to repair handicap ramps on Main Street. **Motion by Brockett, second by Kozak, to approve Iowa Contracting to repair handicap ramps on Main Street. Roll: Ayes-unanimous. Motion passes.**
- c. Fire/Rescue – Chief Schaffer gave the Council updates for the Fire and Rescue Departments.
- d. Library –Board Director Blair updated the Council on Library issues.
- e. Gateway – The partnership with the Madison County Chamber of Commerce has dissolved. Other avenues to keep the Welcome Center open are being explored.
- f. Old Settlers – St. Charles goes Safari will be held July 18th and 19th.
- g. Mayor – Mayor Smith will be attending the Madison County Assessor's meeting and the Emergency Management meeting.
- h. Clerk – City Hall will be closing early on June 5, 2025

7. ACTIONS AND RESOLUTIONS

- a. Resolution 5A-2025 A resolution approving a revenue purpose statement for expenditures of fee revenue from proposed electric and natural gas franchise fee. This will be in lieu of Local Option Sales Tax. **Motion by Allison, second by Kozak, to approve Resolution 5A-2025. Roll: Ayes-unanimous. Motion passes.**
- b. Setting a Public Hearing for electric franchise Ordinance 230, this includes franchise fees, for June 9, 2025. **Motion by Allison, second by Brockett, to approve the Public Hearing date of June 9, 2025. Roll: Ayes-unanimous. Motion passes.**

- c. Setting a Public Hearing for natural gas franchise Ordinance Amendment 231, this includes franchise fees, for June 9, 2025. **Motion by Allison, second by Brockett to approve the Public Hearing date of June 9, 2025. Roll: Ayes-unanimous. Motion passes.**
- d. Resolution 5B-2025A resolution approving a Plat of Survey for Cox's Prairie Oaks. **Motion by Blomme, second by Brockett, to approve Resolution 5B-2025. Roll: Ayes –unanimous. Motion passes.**

8. UNFINISHED BUSINESS

- a. House on Main Street- Municipal Infractions will be reinstated.

9. NEW BUSINESS

- a. Sewer Bill Adjustments- Sewer bills will not be adjusted for pools or other water uses.
- b. Gravel for Streets- City streets will be graded, and gravel will be brought in where needed.

10. COUNCIL COMMENTS/DISCUSSION

- a. A possible nuisance was considered by the Council. No action taken at this time.

11. ADJOURN

Being there was no further business; meeting was adjourned at 8:47 p.m.

Motion by Allison, second by Kozak, to adjourn. Roll: Ayes – unanimous. Motion passes.

Dennis Smith, Mayor

Attest:

Tracy Kozak, Clerk/Treasurer