

### 3 April 2023 City Council Meeting Minutes

The St. Charles City Council met at City Hall on Monday, 4/3/2023, for a regular meeting. Mayor Dennis Smith called the meeting to order at 6:31 PM.

Council members Tom Blomme, Dan Kozak, Whitney Hutton, and Megan Allison were present along with 5 guests. Council Member Lois Stanley was absent.

Approval of Agenda: A motion was made by Megan Allison/Tom Blomme to approve the agenda. Voice vote passed unanimously.

Approval of Minutes for Council Meeting from 3/6/2023: Motion made by Dan Kozak/Tom Blomme to approve the minutes. Voice vote passed unanimously.

Approval of March Treasurer and Budget Reports: Motion made by Tom Blomme/Whitney Hutton to approve the treasurer and budget reports for March. Voice vote passed unanimously.

Approval of April Bills: Motion made by Megan Allison/Tom Blomme to approve the April bills. Voice vote passed unanimously.

Sheriff's Report: During March there were 46.75 patrol hours, 14 calls, and 9 traffic stops in St. Charles.

Sam Summers the owner of Hinterland was present to discuss issues with 2022's Hinterland and what to expect for 2023.

#### City Boards/Committees:

- Fire/Rescue Department: March minutes were submitted.
- Library Board: March minutes were submitted.
- Welcome Center: The City Council approved a bid for heating and cooling for the upper portion of the Welcome Center. Donated funds will be transferred from the savings account to cover the cost. The City also agreed to cover \$1000 of the electrical work until other funds are raised. A budget amendment will be filed in May to cover the expenses.
- Old Settlers: A final memorial bench will be installed in Old Settlers Park. This will be the final bench as space is very limited.
- Sewer Report: Rhonda Guy was present. The Council was given a copy of the DNR inspection report. Water infiltration continues to be an issue. A discussion was held on how to manage this problem.
- Maintenance Report: Spraying at the sewer plants will need to be scheduled soon. A motion by Megan Allison/Dan Kozak to approve cement being poured under a door at the city shop. The final bid for the project will include cement for the Adair bench which will be refunded by the Adair family.
- Emergency Management: No report at the time of the meeting.
- Clerk's Report: An inquiry was made concerning 2 lots of land in town and if they could be used for a specific purpose. The Clerk verified with the Council that there was no ordinance against the possible usage. City Hall will be closed the week of April 10<sup>th</sup>.

Resolutions 4A-2023 Approval of Fiscal Year 24 City Budget: Motion by Meagn Allison/Dan Kozak to approve Resolution 4A-2023 to adopt the FY 24 Budget. RC vote was unanimous.

Ordinance 227 Amending the Code of Ordinance by Amending Provision Pertaining to the Sewer Service Charge: First reading for the sewer rate increase starting July 1<sup>st</sup>. Motion by Dan Kozak/Whitney Hutton to approve the first reading of Ordinance 227. RC vote was unanimous. The second and possible final reading, is May 1, 2023, at the City Council meeting.

Resolution 4B-2023 Approving Stipend for Rescue Transport Calls: Motion by Tom Blomme/Megan Allison to approve the stipend for the volunteer firemen who transport to Des Moines. These funds will be paid for the monies collected from transports. R/C vote was unanimous.

US Cellular Cran Pole Proposal: The Council was given a copy of the notice published in the Madisonian on March 29<sup>th</sup> concerning the placement of the Cran pole on East Main St.

Opportunity Forms: The Council was given copies of two nuisance abatement letters that will be sent out.

Public Forum: No public asked to speak.

Old Business: The topic of annexation along W. Carpenter Street was discussed. If the Council would like to move forward with this, the City Attorney will be contacted.

New Business: No new business

Motion made by Dan Kozak to adjourn the meeting at 8:43 pm.

The next City Council meeting will be on May 1, 2023, at City Hall.

Dennis Smith, Mayor

Attest: Tracy Kozak, City Clerk

Posted at: City Hall, Post Office, Montross, and Library