

**St. Charles City Council Meeting
July 14, 2025**

The St. Charles City Council met in regular session on July 14, 2025, at 6:30 p.m. at St. Charles City Hall. Mayor Pro Tem Allison called the meeting to order at 6:30 p.m. with the following Council present: Brockett, Blomme, and Kozak. Also present: Library Director Margaret Blair, Gateway and Old Settlers Director Mary Seibert, and six guests.

1. APPROVAL OF AGENDA

Motion by Brockett, second by Kozak, to approve agenda. Roll: Ayes – unanimous. Motion passes.

2. CONSENT AGENDA:

- a. Council meeting minutes for 6-9-2025
- b. Treasurer's Report for June 2025
- c. Claims and Receipts Report for July 2025

Motion by Kozak, second by Brockett, to approve consent agenda. Roll: Ayes – unanimous. Motion passes.

3. SHERIFF'S REPORT/EMERGENCY MANAGEMENT

The Sheriff reported 13 calls, 19 stops, and 47.42 hours for June. The June Emergency Management report was submitted.

4. SCULPTURE WALK BANNER

The City Council agreed to have a banner in the location where the sculpture is to be placed in Imes Bridge Park.

5. PUBLIC FORUM

A resident of North Cross Street expressed concern over the speed on the road. The resident asked for more speed limit signs to be added and possibly ask for more patrol on the road.

6. DEPARTMENT REPORTS

- a. Sewer – June's sewer report was submitted along with a copy of the DNR Inspection for 2025
- b. Fire/Rescue – The June minutes were submitted.
- c. Library – Board Director Blair expressed concern about a water leak in the library. The leak has been addressed, and the wall and window will be checked for damage.
- d. Gateway – Mary Seibert stated there is a need for volunteers at the Welcome Center. She also requested that a couple of issues with the building be looked into. There is plaster falling under the west windows, and she would like the front stairs painted.
- e. Old Settlers – Mary Seibert gave a final update.
- f. Mayor Pro Tem– Councilman Allison gave an update on Hinterland plans. Traffic will potentially be routed through St. Mary's, and shuttle buses will use the Truro exit. Once plans are finalized, information will be shared on social media.
- g. Clerk – The Outstanding Debt Obligation report filed with the State of Iowa was shared with the council. The remaining balance on the sewer loans is \$766,000.00

7. ACTIONS AND RESOLUTIONS

- a. Resolution 7A-2025 A resolution approving Public Library Employee Wages for FY 26. **Motion by Kozak, second by Blomme, to approve Resolution 7A-2025. Roll: Ayes-unanimous. Motion passes.**
- b. Resolution 7B-2025 A resolution approving Employee of the City Wages for FY 26. **Motion by Blomme, second by Brockett, to approve Resolution 7B-2025. Roll: Yes-unanimous. Motion passes.**
- c. Resolution 7C-2025 A resolution approving the Transfer of Monthly Sewer Sinking Fund for FY 26: **Motion by Allison, second by Blomme, to approve Resolution 7C-2025. Roll: Yes-unanimous. Motion passes.**
- d. Resolution 7D-2025 A resolution authorizing the Transfer of Funds from Fire/Rescue Savings to City General Checking. **Motion by Blomme, second by Brockett, to approve Resolution 7D-2025. Roll: Yes-unanimous. Motion passes.**
- e. Resolution 7E-2025 A resolution approving the Plat of Survey for Egli/Kephart split. **Motion by Kozak, second by Brockett, to approve Resolution 7E-2025. Roll: Yes-unanimous. Motion passes.**

- f. Resolution 7F-2025 A resolution approving Plat of Survey for Egli Parcel Split. **Motion by Brockett, second by Kozak, to approve Resolution 7F-2025. Roll: Yes-unanimous. Motion passes.**
- g. Resolution 7G-2025 A resolution approving Plat of Survey for Kephart Acres 2025. **Motion by Brockett, second by Blomme, to approve Resolution 7G-2025. Roll: Yes-unanimous. Motion passes.**

8. UNFINISHED BUSINESS

- a. House on Main Street- Court proceedings will be stopped.
- b. House on Sycamore – Numerous residents were in attendance to discuss several nuisance complaints.
- c. Bid from Iowa Contracting for Main Street Concrete and Bump Repair- **Motion by Blomme, second by Allison, to approve Iowa Contracting to do the Main Street Repair. Roll: Yes-unanimous. Motion passes.**

9. NEW BUSINESS

There was no new business.

10. COUNCIL COMMENTS/DISCUSSION

No items for council discussion

11. ADJOURN

Being there was no further business; meeting was adjourned at 8:50 p.m.

Motion by Kozak, second by Allison, to adjourn. Roll: Ayes – unanimous. Motion passes.

Megan Allison, Mayor Pro Tem

Attest:

Tracy Kozak, Clerk/Treasurer