

St. Charles City Council Meeting
September 8, 2025

The St. Charles City Council met in regular session on September 8, 2025, at 6:30 p.m. at St. Charles City Hall. Mayor Pro Tem Allison called the meeting to order at 6:32 p.m. with the following Council present: Brockett, Hutton, and Kozak. Also present: Gateway and Old Settlers Board Director Seibert, Library Board Director Blair, and 6 guests.

1. APPROVAL OF AGENDA

Motion by Kozak, second by Brockett, to approve agenda. Roll: Ayes – unanimous. Motion passes.

2. CONSENT AGENDA:

- a. Council meeting minutes for 8-11-2025
- b. Treasurer's Report for August 2025
- c. Claims and Receipts Report for September 2025

Motion by Hutton, second by Allison, to approve consent agenda. Roll: Ayes – unanimous. Motion passes.

3. SHERIFF'S REPORT/EMERGENCY MANAGEMENT

The Sheriff reported 20 calls, 7 stops, and 39.51 hours for August. The August Emergency Management report was submitted.

4. NOON WHISTLE

A resident living close to the noon siren discussed the cons of the siren going off daily. The resident would like to have the siren stopped. Another resident spoke out in favor of the tradition of the noon siren. The City Council will be conducting a poll to allow all residents to give their input on whether to keep the daily noon siren or stop it. The poll will be available on social media and in print at the Post Office, Tiger Lily Café, Montross Pharmacy, and Farmers and Merchants Bank.

5. PUBLIC FORUM

No public input.

6. DEPARTMENT REPORTS

- a. Sewer – No report was submitted
- b. Fire/Rescue – July and August minutes were submitted.
- c. Library – A contract to partner with the city of Martensdale is under legal review.
- d. Gateway – The Gateway is in need of volunteers to open the Welcome Center. Covered Bridge Festival ideas are being discussed. The Festival of Trees is planned for December 6th and 7th. A Christmas Tour of Homes is also being planned for December 7th in coordination with a soup dinner fundraiser provided by the St. Charles Lions.
- e. Old Settlers- the Old Settlers Committee hosted a very successful Old Settlers Celebration in July and has raised funds for a Main Street beautification project.
- f. Mayor Pro Tem– Sam Summers would like to discuss some sewer ideas with the City of St. Charles. The City Council will plan to meet with Sam at the November City Council meeting when our sewer operator can also be present.
- g. Clerk – A report was submitted to the Council. City Hall will be closed October 21st through November 3rd. During the clerk's absence, contact information for the City Council will be shared via email, phone messages, and the City's website for those needing assistance.

7. ACTIONS AND RESOLUTIONS

- a. Resolution 9A-2025 a resolution approving the transfer of funds from Local Option Sales Tax and Road Use Tax to the Street Capital Improvement account to cover the cost of the summer road improvements. **Motion by Hutton, second by Kozak, to approve Resolution 9A-2025. Roll: Ayes-unanimous. Motion passes.**

8. UNFINISHED BUSINESS

- a. Complaints/Nuisance Letters for junk cars and accumulating vehicles. The City has been working to have a property cleaned up, and has also received a complaint about another location. The City Council will be noting properties that need some attention and will send homeowners letters asking to have the issues resolved within a stated period of time.

9. NEW BUSINESS

- a. Stump Removal on Clark Street- The original tree removal bid did not include stump removal. **Motion by Allison, second by Hutton, to approve Precision Tree Care to remove the stump. Roll: Ayes-unanimous. Motion passes.**
- b. Tree Removal at the Covered Bridge Park- It was determined the damaged tree is along David's Path. The City will verify that an easement exists before proceeding with the tree removal.
- c. Trick or Treat Date- the City Council designated October 31st from 6 pm to 8 pm for Trick or Treat night in St. Charles.

10. COUNCIL COMMENTS/DISCUSSION

Councilman Travis Brockett turned in his resignation from City Council as he will no longer be living within the city limits of St. Charles. The City Council thanked Travis for all his efforts during his time on the City Council and wished him well during his move.

11. ADJOURN

Being there was no further business; the meeting was adjourned at 8:43 p.m.

Motion by Allison, second by Kozak, to adjourn. Roll: Ayes – unanimous. Motion passes.

Megan Allison, Mayor Pro Tem

Attest:

Tracy Kozak, Clerk/Treasurer

The next regular scheduled council meeting is October 13, 2025.